

### Start self-learning in the Celonis Academy

A Step by Step Guide



# Start Self-Learning in the Celonis Academy in 6 Easy Steps



track

#### Step 1 - Go to the Celonis Academy Page

# Click on the link below to go to the self-register page on the Celonis Academy website.

https://academy-login.celonis.com/s/login/SelfRegister

# Step 2 – Sign Up

When you click on the given link, you will be redirected to the sign-up page which looks like this.

Firstly, select "**Academic**" from the dropdown menu of the 1st field, '\***I'm a**'.

As soon as you select academic the page will update to the view you see on the next slide.

*íma 🚯	
None	¢
First Name	
*Last Name	
Email	
you@example.com	
Confirm Email	
you@example.com	
*Company	
* Country	
None	ŧ
I would like to receive more in	nformation about
Celonis and its services. I her	eby consent to receive
electronic messages and oth	ner communication
from Celonis.	
By clicking on the button below I ag	ree to the <i>Terms of Use</i>
as well as to the processing of my p	ersonal data as

Celonis may share this data with my employer and/or its

affiliates.

### Step 2 - Sign Up

Enter your academic email address:

e.g. sample.name@iim.ac.in

If your institution does not provide an academic domain, use your **personal email ID**.

Click Send.



# Step 2 - Sign Up

On the Institute Selection page, **select your institute**.

If your institute is not on the list, select

No, I don't belong to any of the institutions listed.

Click Next.



#### Institution Selection

Please review the institutions listed below and indicate whether you belong to any of them.

TechLabs e.V. Germany, Germany
 Technical University of Munich, Germany
 TUM São Paulo Liaison Office, Brazil
 UnternehmerTUM GmbH, Germany
 No, I do not belong to any of the institutions listed.



Already have an account?

# Step 2 - Sign Up

Complete the registration form.

From the **Academic Role** dropdown menu, select "**Student**".

Provide the full name of your institute and avoid abbreviations.

E.g.

X IIM-Lucknow

Indian Institute of Management Lucknow

Click Next.

	elonis	
Contact Information		
Please provide your conta	ct details belo	w:
* First Name		
Complete this field.		
*Last Name		_
* Title		
* Academic Role		
Student		*
* Country		
Please select country		÷
* Department		
*Name of Institution		
Nome of Institution		
		8
	Previous	Next
	ALC: NOT	

# Step 2 – Sign Up

Check your email!

You will receive an email that will have your **username** and the **link** to activate your account.

Click on the link.

Welcome to	Celonis Academy	a) Inbox x		0	Ľ
Celonis Academy < to me 👻	notification-academy@celonis.com>	9:23 AM (2 minutes ago)	☆	4	:
	cetonis				
	Dear Thank you for signing up for th <b>Username:</b> Please click on the following <b>i</b> ii	e Celonis Academy. Here are your login details: ac.in ak to activate your account and to set your password.			
	After this step you can use you Academy.	ir username and password to log in to the Celonis			
	We hope you enjoy your trainin	ng.			
	Your Celonis Academy				
	Contac	t us   Privacy Policy   Legal nyright © 2021 All rights reserved			

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# Step 2 – Sign Up

Set a password for your account.

Make sure to include at least:

- 8 characters
- 1 letter
- 1 number
- 1 special character

Click Change Password.

celonis Academy
Change Your Password
Enter a new password for
ac.in. Make sure to include at least:
<ul> <li>8 characters</li> <li>1 letter</li> </ul>
<ul> <li>1 number</li> <li>1 special character (1)</li> </ul>
* New Password
* Confirm New Password
Password was last changed on 24.05.2022 09:23.

### Step 3 - Log in to Your Celonis Academy Account

Your account is ready!

You can log in to your account with your username and password.

Just follow the link below to log in:

https://academy-login.celonis.com/s/login/



#### **Step 4 - Start Your Learning Track**

#### On your Homepage, select Student Training.

Celonis Catalog ~ Categories ~	About Us	्रा
Student Training Your all-access pass to student content.	Educator Resources Bring life to your lessons using our customized content.	About Academic Alliance Find out more about our program for students, teachers, and researchers.

#### Step 5 - Start Your *Process Mining Fundamentals* for Students Track

Scroll down or use the search bar to find the track in the **Catalog**. Click on **View Details**.

celonis Catalog ~ 0	Categories 🗸 About Us		Basket (0) My Dashboard
Search for content Q	× Get Smart with Student Content		
<ul> <li>&gt; Type</li> <li>&gt; Level</li> <li>&gt; Service</li> <li>&gt; Duration</li> </ul>			NEW
	Process Mining Fundamentals for	Kick-off Webinar - Process Mining	Request & Ingest Flat Files to the EMS
	Students	Expert Program	Course   15min
	Training Track The track "Process Mining Fundamentals for Students" gives you encompassing	Instructor-led Training   1h 30min With our Process Mining Experts Program for Academics we enable you to solv	Learn flat file data request & ingestion best practices.
	View Details $\rightarrow$	View Details $\rightarrow$	View Details $\rightarrow$

#### Step 6 - Enroll in the Track and Start Learning

#### Select Start Training Track to begin.

ENGLIS

Process Mining Fundamentals for	Students	Start Training Track
The track "Process Mining Fundamentals for Students" gives you encompassi	ng insights into both the theoretical and applied	WHAT'S INCLUDED
	$\searrow$	<ul> <li>Access your courses anytime, anywhere, with a computer, tablet or smartphone</li> <li>Videos, quizzes and interactive content designed for a proven learning experience</li> </ul>
		Unlimited access. Take your courses at your time and pace

### **Getting Help**

- If you have problems signing up or
- have not received an email to activate your account,

#### Please contact the **Academic Alliance Team** at



# Happy Learning!

